



Drewsteignton Community Society Ltd

Health & Safety Policy

1) Our statement of general policy is:

- To provide adequate control of the health and safety risks arising from our work activities
- To consult with our employees on matters affecting their health and safety
- To provide and maintain safe plant and equipment
- To ensure safe handling and use of substances
- To provide information, instruction and supervision for employees
- To ensure all employees are competent to do their tasks, and to give them adequate training
- To prevent accidents and cases of work-related ill health
- To maintain safe and healthy working conditions
- To review and revise this policy as necessary at regular intervals.

Drewsteignton Community Society Limited
7 July 2024

2) Responsibilities

Overall and final responsibility for health and safety is that of the Society Management Team
Day-to-day responsibility for ensuring this policy is put into practice is delegated to the Landlord

To ensure health and safety standards are maintained/ improved, the following people have responsibility in the following areas:

Name/Responsibility.

All employees must:

- Co-operate with supervisors and managers on health and safety matters
- Not interfere with anything provided to safeguard their health and safety
- Take reasonable care of their own health and safety
- Report all health and safety concerns to an appropriate person (as detailed in this policy statement)



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3) Health and safety risks arising from our work activities

Risk assessments will be undertaken by The Management Team

- The findings of the risk assessments will be reported to The Landlord
- Action required to remove/control risks will be approved by The Management Team
- The Landlord will be responsible for ensuring the action required is implemented
- The Management Team will check that the implemented actions have removed/reduced the risks
- Assessments will be reviewed annually OR when the work activity changes, whichever is the soonest

4) Information, instruction and supervision

Details of where H&S Information may be found will be detailed here prior to 'trading'

The Health and Safety Law poster is displayed at/leaflets are issued by The Landlord

Health and safety advice is available from The Landlord

Supervision of young workers/trainees will be arranged/undertaken/monitored by The Landlord

The Landlord is responsible for ensuring that our employees working at locations under the control of other employers are given relevant health and safety information.

5) Competency for tasks and training

Induction training will be provided for all employees by the Landlord & Assistant Manager

Job specific training will be provided by the Landlord & Assistant Manager

There are no jobs requiring specialist training

Training records are kept at the Drewe Arms by the Landlord & Assistant Manager

Training will be identified, arranged and monitored by the Landlord & Assistant Manager

6) Monitoring

The Landlord and Assistant Manager are responsible for monitoring of risks